

Grand & Johnson, located at Hannie Dankbaarpassage 24, 1053 RT Amsterdam, The Netherlands, is responsible for the processing of personal data as stated in this privacy policy.

Contact data:

www.grandjohnson.com, Hannie Dankbaarpassage 24, 1053 RT Amsterdam, The Netherlands, phone: +31 (0)20 670 40 65

Bertel Grote is the Data Protection Officer of Grand & Johnson. You can e-mail him at bertel@grandjohnson.com

Personal data we process

Grand & Johnson processes your personal data when you make use of our services and/or because you have provided them to us.

Here below is an overview of the personal data we process:

- First and last name
- Gender
- Address
- Phone number
- E-mail address
- Bank details
- Other personal data you actively provide, for example, by creating a profile on this website, in correspondence, and by phone
- Data about your activities on our website

Particular and/or sensitive personal data we process

Our website and/or services are not intended to collect data about website visitors under the age of 16 unless they have obtained consent from their parents or guardian. However, since we cannot check whether a visitor is older than 16 years of age, we recommend that parents be involved in the online activities of their children in order to avoid that data about children

is collected without parental consent. If you feel that we have collected personal data about a person under the age of 16 without consent, please e-mail us at bertel@grandjohnson.com and we will remove this information.

For what purpose and on what basis we process personal data

Grand & Johnson processes your personal data for the following purposes:

- Handling your payments
- Sending our newsletter and/or advertising flyer to you
- To be able to contact you if necessary for carrying out our services
- To be able to inform you about changes in our products and services
- To be able to deliver goods and provide services to you
- Grand & Johnson also processes personal data when we are legally obliged to do so

Automated decision-making

Grand & Johnson does not decide on matters that would have substantial consequences for people based on automated processing. Here, it regards decisions taken by computer programs or systems without a person (i.e. an employee of Grand & Johnson) being involved.

How long we retain personal data

Grand & Johnson does not retain your personal data for longer than necessary in order to carry out the purposes for which your data are collected. We use the following retention periods for the following categories of personal data:

Category of personal data	> Retention period	> Reason
- First and last name	2 years	Business operations
- Gender	2 years	Business operations
- Address	2 years	Business operations
- Phone number	2 years	Contact

- E-mail address	2 years	Contact
- Bank details	2 years	Payments
- Other personal data	2 years	Business operations
- Data from our website	2 years	Analysis

Sharing personal data with third parties

Grand & Johnson will not sell your data to third parties and will only share your data if it is necessary to carry out our agreement with you or to comply with a legal obligation. As well, we sign a data processing agreement with the companies we hire to ensure the same level of protection and confidentiality of your data. Grand & Johnson remains responsible for this processing.

Cookies or comparable techniques that we use

Grand & Johnson uses technical and functional cookies, as well as analytical cookies that do not infringe upon your privacy. A cookie is a small text file that is stored on your computer, tablet or smartphone the first time you visit our website. The cookies we use are necessary for the technical operation of the website and your ease of use. They make sure that the website works properly and saves your preferences, as well as optimises our website. You can opt out of cookies by setting your browser to no longer save them. Moreover, you can also delete all information that has been previously saved in your browser.

Access, rectify or remove data

You have the right to access, rectify or remove your personal data. You also have the right to withdraw your consent for data processing or object to the processing of your personal data by Grand & Johnson as well as have the right to data portability. This means that you can send us a request for us to send the personal data we have about you in a computer file to you or to another organisation of your choice.

You can send a request to access, rectify, remove or have your personal data transferred or request a withdrawal of your consent or objection to the processing of your personal data to bertel@grandjohnson.com.

To be sure that the request to access is carried out, we ask you to send a copy of your official ID card with your request. We will respond as quickly as possible to your request, in any case, within four weeks.

Grand & Johnson also wants you to know that you have the option of filing a complaint with the national regulatory body, the Dutch Data Protection Agency, which can be done at <https://autoriteitpersoonsgegevens.nl/en/contact-dutch-dpa/contact-us>.

How we protect personal data

Grand & Johnson takes protecting your data seriously and we will take appropriate measures to protect them against misuse, loss, unauthorised access, unwanted disclosure and unauthorised change. If you feel that your data are not properly secured or there are indications of misuse, please send an e-mail to bertel@grandjohnson.com.